

# Role Description Support Teacher, Literacy and Numeracy

## Inclusion and Diversity

We all have a role in making our workplace one that embraces and values diverse backgrounds, perspectives and life experiences, creating a workplace where [we all belong](#).

Reasonable adjustments may be discussed with your manager, approved and documented to support and promote human rights and diversity across the workforce.



Job Evaluation No.

14005

Content

Manager No.

10/93390

Work Unit

**Nominated School**

**Nominated Region**

**Early Childhood and State Schools Division**

Location

**Various locations throughout the State**

Classification

**Stream 1, Teaching in State Education Award – State 2016**

## Your employer

The Department of Education (DoE) is committed to giving all children a great start, engaging young people in learning, creating safe and inclusive workplaces and investing in communities for a stronger Queensland.

Our human rights commitment is to create a stronger, fairer Queensland by respecting, protecting and promoting human rights in everything we do. Our objectives are: A great start for all children, Every student succeeding, Building Queensland communities, Safe and capable people delivering our vision, Fair and safe workplaces and communities. Our vision is one of equity and excellence in a progressive, high performing education system that realises the potential of every student.

For more information about the department, please visit our website at [www.qed.qld.gov.au](http://www.qed.qld.gov.au)

## Your opportunity

As the Support Teacher, Literacy and Numeracy, you will work within school teams to assist classroom teachers and curriculum leaders to develop and effectively implement responses to students with learning needs across learning areas or subjects, with a focus on literacy and numeracy.

This position reports to the school Principal or delegate.

## Your role

You will have responsibility for leading the following activities and delivery of the following key tasks:

- Work within school teams and with students to improve student achievement.
- Assist with planning, preparation and delivery of effective learning and teaching programs for identified students to improve their learning outcomes, with a focus on literacy and numeracy.
- Maintain teaching expertise and knowledge of evidence based, effective teaching practices to improve student achievement across the learning areas or subjects with a focus on literacy and numeracy.
- Provide support to school teams and individual teachers in identifying patterns of achievement and selecting evidence based intervention strategies at whole school, cohort and individual student levels for underachieving students, including students with learning disabilities.
- Support teachers in assessing and monitoring the progress of students underachieving in the literacy and numeracy demands of the learning areas or subjects.
- In cooperation with the classroom teacher, teach whole classes, small groups and individuals as negotiated within the guidelines of the school improvement plan.
- Provide expertise, support and professional development at whole school, cohort and individual teacher levels to support improved student achievement.



- Provide support and advice on the teaching of students with diverse learning needs.
- Work alongside classroom teachers to contribute additional expertise in planning, teaching, assessing and monitoring student achievement and progress.
- Support documentation of intervention responses for students requiring additional support.
- Participate in and promote networking of Support Teachers (Literacy and Numeracy) to share examples of best practice.
- Work collaboratively with other specialists (for example, guidance officers, speech language pathologists) to coordinate services which improve students' learning.

**A mandatory requirement of this role is:**

- Current full registration, or current provisional registration with eligibility for full registration, as a teacher in Queensland. Information on registration requirements is available at [www.qct.edu.au](http://www.qct.edu.au) or on toll free 1300 720 944.

**How you will be assessed**

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Within the context of the role described above, the ideal applicant will be someone who has the following key capabilities:

1. Demonstrates knowledge of and the ability to implement effective teaching and learning intervention processes, including the use of technology and assessment, to establish a challenging learning environment in which students are encouraged to work towards attainment of their potential.
2. Demonstrates the ability to apply expert knowledge of the literacy and numeracy demands of the curriculum at each stage of the teaching and learning cycle, especially in response to the diverse factors which may contribute to student underachievement.
3. Demonstrates effectiveness in communicating and working collaboratively with school leaders, teachers, support staff, parents and students in ways which contribute to the establishment and maintenance of a supportive learning environment.
4. Demonstrates the ability to develop collaborative and productive partnerships with school staff and members of the wider school community in order to improve student educational outcomes.

**Additional information**

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- For further information refer to the Applicant Information Package and the conditions of employment for teachers.
- This role description works in conjunction with the Candidate Information Package.
- For further information regarding applying for teaching positions, refer to the Department of Education's teacher employment information at <https://teach.qld.gov.au/apply-to-teach/submit-your-application>