



Role Description

Job Ad Reference	H24CHQ570301	Classification	L4 – L9 (<i>Registrar</i>)
Role title	Medical Education Fellow – Paediatric Medical Student Program	Salary	\$4,966.90 - \$5,758.70 per fortnight (<i>Registrar</i>)
Status	Temporary Part Time (<i>0.5 FTE</i>) 12 months	Closing date	Thursday 4 July 2024
Unit/Branch	Medical Workforce & Education Service		
Division/ Hospital and Health Service	Children's Health Queensland Hospital and Health Service	Contact Name	A/Prof Louise Conwell
Location	South Brisbane	Contact Number	(07) 3068 1111

About Children's Health Queensland Hospital and Health Service

Children's Health Queensland Hospital and Health Service (CHQ HHS) is a recognised leader in paediatric healthcare, teaching and research. With a dedicated Interprofessional team of more than 4,500 people, our point of difference is in the way we provide comprehensive care to children, young people and their families every day. This is through our steadfast commitment to providing person-centred care at every level of our service and our continuous drive for service and operational excellence.

Our Vision

Leading life-changing care for children and young people - for a healthier tomorrow.

Our Purpose

To improve the health and wellbeing of children and young people through world-class care, research, advocacy and leadership.

Our Values

Respect – teamwork, listening, support - *We listen to others*

Integrity – trust, honesty, accountability - *We do the right thing*

Care – compassion, safety, excellence - *We look after each other*

Imagination – creativity, innovation, research - *We dream big*

For further information please visit the [CHQ HHS](#) website.

Your Opportunity

This position is accredited for 6 months non-core advanced training in general paediatrics with the Royal Australasian College of Physicians.

This is a seconded education role 0.5 FTE with the University of Queensland (UQ) for an Advanced Trainee in General Paediatrics.

The position of Paediatric Registrar (in the role of Paediatric Advanced Trainee Fellow) will:

- Work as an active member of the University of Queensland- Children's Health Queensland Clinical Unit (CHQ-CU) under the direction of the Clinical Unit Head and as detailed below. A specific focus of this role is to support the UQ CHQ-CU in the transitional phase from the current to the new MD program.

You will fulfil the accountabilities of this role in accordance with the CHQ HHS core values and as outlined below.

Generic Responsibilities

- Undertake regular assessment and performance reviews, actively participate in unit and facility based educational programs and meet mandatory training requirements.
- Role model professionalism with respect to confidentiality, patient dignity, effective communication at primary patient care level and with staff, and the completion/maintenance of accurate and comprehensive medical records.
- Actively participate in teaching and supervision of Medical Students. Undertake skills-based training to support this role.
- Contribute to a positive organisational culture, role model appropriate behaviour in accordance with the Code of Conduct for the Queensland Public Service and provide Senior Registrar representation on hospital committees.

Specific Responsibilities

- Actively participate in a working environment supporting quality human resources management practices including employment equity, anti-discrimination, work, health and safety, and ethical behaviour.
- Develop a positive culture within division which encourages and recognises high performance, builds leadership capabilities and supports staff to maximise their health and wellbeing.

UQ Medical Student Responsibilities

- Work collaboratively with the Head UQ Children's Health Queensland Clinical Unit, Principal Specialty Supervisor, Specialty Supervisor, Team Leader, Student Coordinators and other Medical Education Fellows to address matters relating to the facilitation and delivery of medical student education and training at the Queensland Children's Hospital (QCH) and any affiliated Children's Health Queensland sites.
- Assist with orientation of students to the Hospital and their clinical placement Departments
- Participation in and assisting organisation (recruitment, orientation) and evaluation of the clinical bedside teaching program; Engage hospital clinicians in the supervision and teaching of medical students
- Delivery of a number of the paediatric online interactive education (POLIE) tutorials / case-based discussions
- Assisting with work-based assessments
- Assisting with the provision of pastoral care, academic support and mentoring of students
- Assist with the development of educational resources, with a focus on the delivery of the new MD program in the CHQ-CU in 2025
- Assisting in the facilitation of the CHQ Interprofessional Student Workshops

- Assist in other UQ activities, as directed by the Head, CHQ-CU, for example Assessment of medical students including the Structured Clinical Examination (SCE) / Vivas, in addition to reviewing and updating multiple choice questions.

Administrative Responsibilities

- Representation on relevant organisational committees ensuring accurate representation of issues and accurate and timely dissemination of information.
- Lead and deliver an agreed organisational project in the area of Medical Education

Educational and Professional Development

- Participate as part of a team by adopting attitudes consistent with a team approach to the management of disability and exhibit the social and ethical behaviours required of a senior staff member.
- It is intended that the Fellow will both maximise their own professional development with a view to completing their specialist training.
- Actively participate in UQ-CHQ Journal Club and other learning activities to maximise scholarship in Medical Education.

Research

- Develop the skills of critical evaluation of published research and the ability to design research projects by participating in all professional development activities.
- Meet minimum requirements of the Fellowship by contributing to a Clinical Research Proposal or quality project.

Position Reports To

- Head, UQ Children's Health Queensland Clinical Unit.
- For administrative and professional matters, Fellows report to the Deputy Director Medical Services.

Staffing and Budgetary Responsibilities

- Nil Requirements.

Qualifications/Professional Registration/Other Requirements

- MBBS or equivalent level medical qualification that is recognised by the Medical Board of Australia.
- Current registration with/or eligible for registration with the Medical Board of Australia through the Australian Health Practitioner Regulation Agency (Ahpra) as a medical practitioner.
- Applicants must be an advanced trainee in General Paediatrics with the Royal Australasian College of Physicians (successfully passed both the written and clinical components of the examination) or hold equivalent experience/qualifications.
- Queensland Health has a pre-engagement screening policy that is another step towards protecting patients, employees and the wider community.
- It is a condition of employment for this role for the employee to be, and remain, vaccinated against the following vaccine preventable diseases during their employment ([Health Employment Directive No. 01/16](#)):
 - measles, mumps, rubella (MMR)
 - varicella (chicken pox)

- pertussis (whooping cough)
- hepatitis B
- tuberculosis

How will you be assessed?

You will be assessed on your ability to demonstrate the following key attributes against our [values](#). Within the context of the '**Your Role and Responsibilities**' described above, the ideal applicant will be able to demonstrate the following:

- Proven ability to deliver clinical services at the Fellow level, and hence support the clinical education of medical students.
- Commitment to medical education, integration of best practice and promoting a culture of learning.
- Ability to apply adult education principles to the delivery of education and training.
- Proven ability to function as a team member within a multidisciplinary team, through the use of well-developed professional communication, interpersonal and negotiation skills.
- Demonstrated commitment to patient safety, quality improvement, clinical risk management, and evidence-based practice and research for improving performance including experience in clinical research.
- Demonstrated commitment to professional development of self and others including ability to provide clinical teaching, supervision and/or mentoring to other professional staff and students.
- Proven ability to contribute to change and implementation processes.

Your Application

Please provide the following information for the Selection Panel to assess your suitability:

1. **A written response of no more than 2 pages** addressing your ability to meet the requirements of the role listed under 'How will you be assessed?' and within the context of the 'role and responsibilities'.
2. **Your current CV or resume**, including two referees that can attest to your performance and conduct in the workplace. Referees should have a thorough knowledge of your capabilities, work performance and conduct within the previous two years, and it is preferable to include your current/immediate/past supervisor. By providing the names and contact details of your referee/s you consent for these people to be contacted by the selection panel. If you do not wish for a referee to be contacted, please indicate this on your resume and contact the selection panel chair to discuss.
3. **Application form** (only required if not applying online).

Additional Information for Applicants

- For details regarding salary information, leave entitlements, flexible working arrangements and other benefits please refer to the attached Applicant Information and Guide or visit the [Queensland Health](#) website.
- All relevant health professionals (including registered nurses and medical officers) who in the course of their duties formulate a reasonable suspicion that a child or youth has been abused or neglected in their home/community environment, have a legislative and a duty of care obligation to immediately report such concerns to Child Safety Services, Department of Communities.
- Pre-employment screening, including criminal history and disciplinary history checks, may be undertaken on persons recommended for employment. Roles providing health, counselling and support services mainly to children will require a Blue Card.
- Employees who are permanently appointed to CHQ HHS may be required to undertake a period of probation appropriate to the appointment.

- Applicants will be required to give a statement of their employment as a lobbyist within one month of taking up the appointment. Details are available at the [Public Service Commission Lobbyist Disclosure Policy](#)
- Applicants may be required to disclose any pre-existing illness or injury which may impact on their ability to perform the role. Details are available in [Section 571 of the Workers' Compensation and Rehabilitation Act 2003](#).
- Hepatitis B vaccination or proof that you are not susceptible to hepatitis B is a condition of employment for all staff that will have direct contact with patients of who in the course of their work may be exposed to bodily fluids/blood or contaminated sharps.
- It is a condition of employment for this role for the employee to be, and remain, vaccinated against the following vaccine preventable diseases during their employment ([Health Employment Directive No. 01/16](#)):
 - measles, mumps, rubella (MMR)
 - varicella (chicken pox)
 - pertussis (whooping cough)
 - hepatitis B
 - tuberculosis

NOTE that subsequent evidence must be provided of future vaccination in respect of pertussis (whooping cough) as recommended in *The Australian Immunisation Handbook*.

- Travel may be a requirement.
- Applications will remain current for 12 months and may be considered for other vacancies which may include an alternative employment basis (temporary, full time, part time).

ORGANISATIONAL CHART

University of Queensland

Head

UQ CHQ Clinical Unit
(Greater Brisbane Clinical School)
QCH
0.4 FTE

- **Principal Specialty Supervisor** - Senior Lecturer (*secondment*) 0.4 FTE
- **Specialty Supervisor** - Senior Lecturer (*secondment*) 0.2 FTE
- **PreVocational Medical Education Fellow** - Associate Lecturer (*secondment*) - 0.5 FTE
- **Vocational Medical Education Fellow** - Associate Lecturer (*secondment*) - 0.5 FTE
- **Paediatric Medical Student Education Fellow** - Associate Lecturer (*secondment*) - 0.5 FTE

Team Leader

UQ CHQ Clinical Unit
(Greater Brisbane Clinical School)
1.0 FTE - Team Leader for CHQ, Mater & Ipswich
Clinical Units.

- **Student Coordinator** - 1.0 FTE
- **Student Coordinator** - 1.0 FTE