

Lambert McBride Perpetual Bursary 2025

Documentation Checklist

Candidates applying for this Bursary should review the information provided on the Smart Jobs website prior to submitting an online application. Candidates are required to complete an online questionnaire and upload all the requested supporting documentation by **midnight on 13 December 2024**:

REQUIRED DOCUMENTS	
<input type="checkbox"/>	1. Online application and questionnaire (once logged into the Smart Jobs account)
<input type="checkbox"/>	2. Proof of Aboriginal and Torres Strait Islander descent Accepted documentation: <ul style="list-style-type: none"> Confirmation of Aboriginality form or Torres Strait Islander descent letter or confirmation from a recognised community organisation or community member Statutory declaration (complete Part A and/or Part B – Evidence of Attribute: https://www.forgov.qld.gov.au/_data/assets/pdf_file/0022/185332/evidence-of-attribute.pdf) Documents must be on official letterhead and/or witnessed by a Justice of the Peace. More information can be found here https://aiatsis.gov.au/research/finding-your-family/before-you-start/proof-aboriginality
<input type="checkbox"/>	3. Academic transcripts <ul style="list-style-type: none"> All unofficial academic transcripts to-date - must show academic results for the first and/or second year of tertiary study relating to the Bursary application (i.e. 2023 and 2024) Unofficial transcripts can be downloaded from your student portal at the higher education institution.
<input type="checkbox"/>	4. Proof of enrolment for Semester 1, 2025 <ul style="list-style-type: none"> Evidence of continued enrolment in subjects at a Queensland higher education institution (if not noted on your unofficial transcript).
<input type="checkbox"/>	5. Résumé <ul style="list-style-type: none"> Your current resume should include your work/study history, personal and academic achievements/awards, volunteering and/or community involvement.
<input type="checkbox"/>	6. Two written references <ul style="list-style-type: none"> One reference must be from an Aboriginal and/or Torres Strait Islander person. This reference <u>must be on official letterhead and be signed by the referee.</u> Unsigned references will not be accepted by the panel and your application will be deemed 'incomplete'.

*There is a limit of 5 files or attachments (max 2mb each) that can be loaded with your application on the Smart Jobs and Careers website. If you experience difficulty uploading documents, try (a) reducing the document size (b) only upload what is requested above (c) try Chrome or Microsoft Edge. If this doesn't work (or you're unsure) please **email** the documents to the Scholarships and Grants team by **Friday 13 December 2024**.

Further Information

The Aboriginal and Torres Strait Islander Unit or the Equity/Scholarship Officer of the Queensland Higher Education Institution where candidates are enrolled could also assist putting the application together.

For specific questions, please contact the Scholarships and Grants team, Employment Incentives and Pathways, Department of Education at scholarships@qed.qld.gov.au or telephone (07) 3055 2991.

Ref: 24/801604